



Express Report

AIReady Index

Assessment instrument: AI Readiness

SAMPLE

PREPARED FOR

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Operations Director · Example Company Inc.

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Before you read

This is a sample report, created with fictitious answers and data to show the format and content of the deliverable.

The indices, stages, profiles, comparisons and recommendations do not describe any real person or company and must not be used for decisions.

The official report is generated from the buyer's own answers, without a watermark, and sent to the e-mail given in the order.

See the products at www.ideavus.com.br/en/loja

SAMPLE

Summary

The essentials of this report on one page.

INDEX

56

STAGE

Emerging

PROFILE

Free use, missing rules

Three strengths

Strategy and Use Cases	79
Data for AI	79
Operations, Adoption and Value	54

Three priorities

Governance, Ethics and Risk	25
People, Skills and Culture	46
Technology and Platforms	50

FIRST ACTION, THIS WEEK

Write three simple rules on what must not go into public tools.

Your result

The index ranges from 0 to 100 and summarizes your view of the six pillars of the assessment. The stage shows where the organization stands today on the maturity path.

56

out of 100

STAGE

Emerging

Interest and AI pilots with little structure; enabling and limiting factors coexist.

The six stages

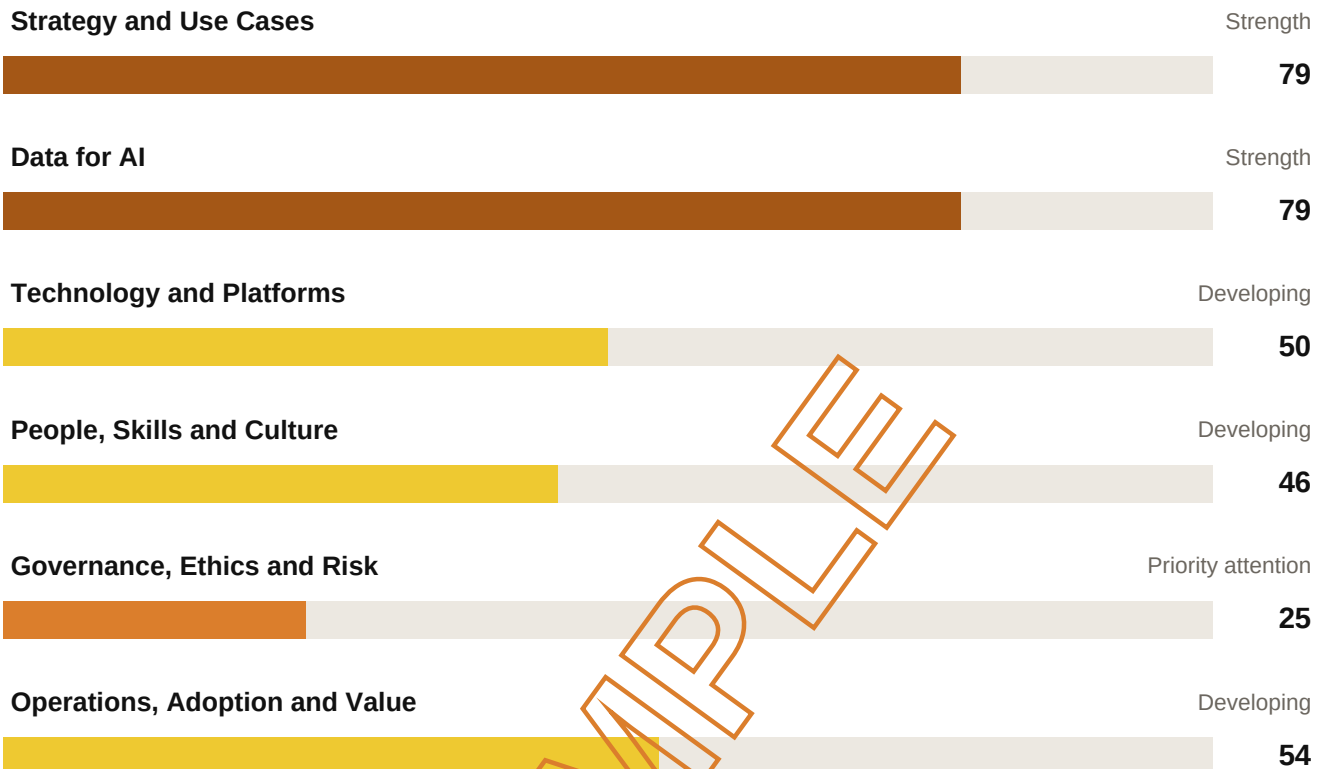


What this stage calls for now

- Publish an AI use policy.
- Prioritize a few use cases with available data.
- Train leaders on AI and its risks.

The six pillars

Each bar shows the pillar result from 0 to 100. The color shows where to focus attention.



STRONGEST POINT

Strategy and Use Cases · 79

POINT THAT NEEDS THE MOST ATTENTION

Governance, Ethics and Risk · 25

The organization's profile

The combination of pillars forms a pattern of how the organization works, in your view. It describes how it tends to act today, and it can change.

Free use, missing rules

People use AI with enthusiasm and creativity every day. This brings quick wins and many ideas. It stalls when a data incident or an unowned error appears.

Core recommendation

Publish simple usage rules and an owner to approve new cases.

What shaped this profile

PILLARS PULLING AHEAD

People, Skills and Culture

46

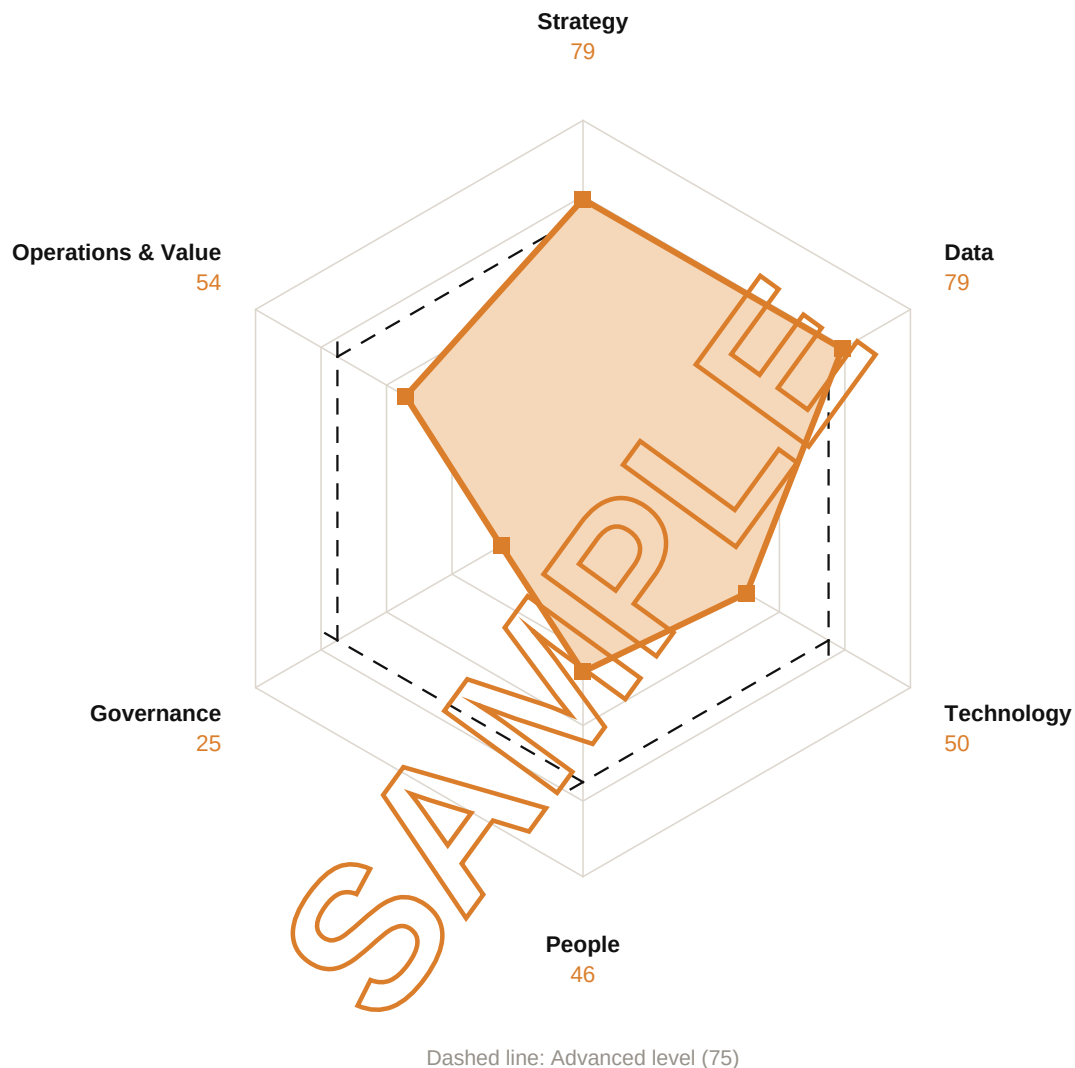
PILLARS HOLDING BACK

Governance, Ethics and Risk

25

Your profile at a glance

The shape shows the organization's profile in your view. Peaks and dips show where it relies on strengths and where there is room to grow.

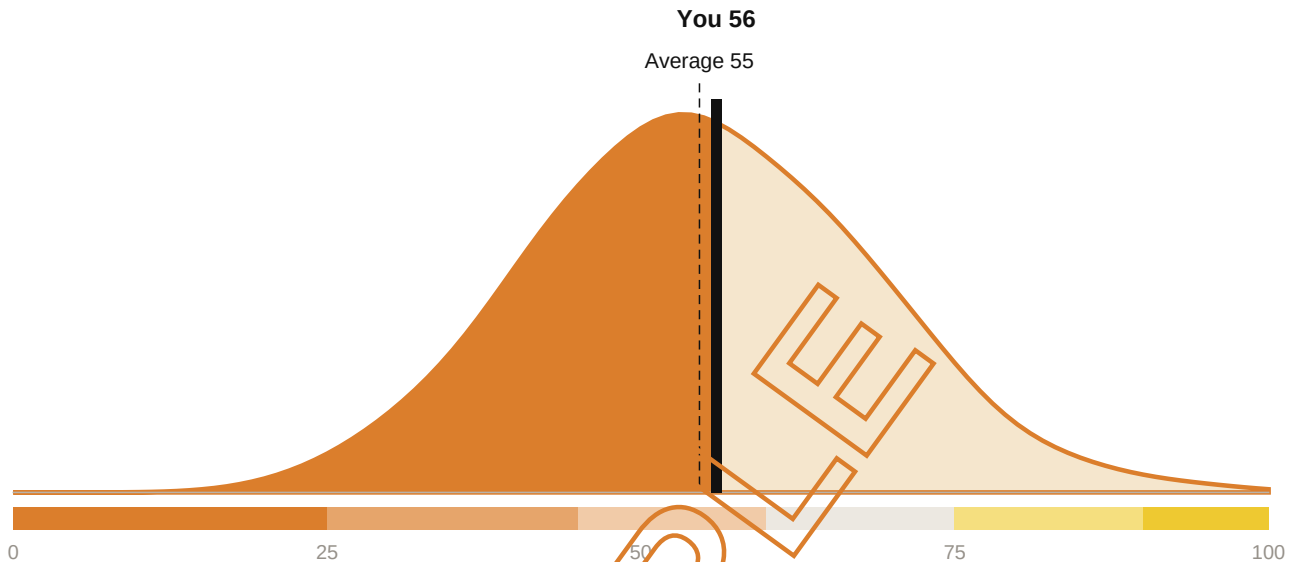


Profile balance

Gap between the highest and lowest pillar: 54 points. Profile with strong contrasts: one or two pillars are well below the rest and tend to limit the others. Start with them.

How you compare

The curve shows how the indices of people who have taken this assessment are distributed. The marker shows your position.



Your index is higher than 55% of respondents.

Comparison base: 240 respondents. Example with a fictitious base, for demonstration only.

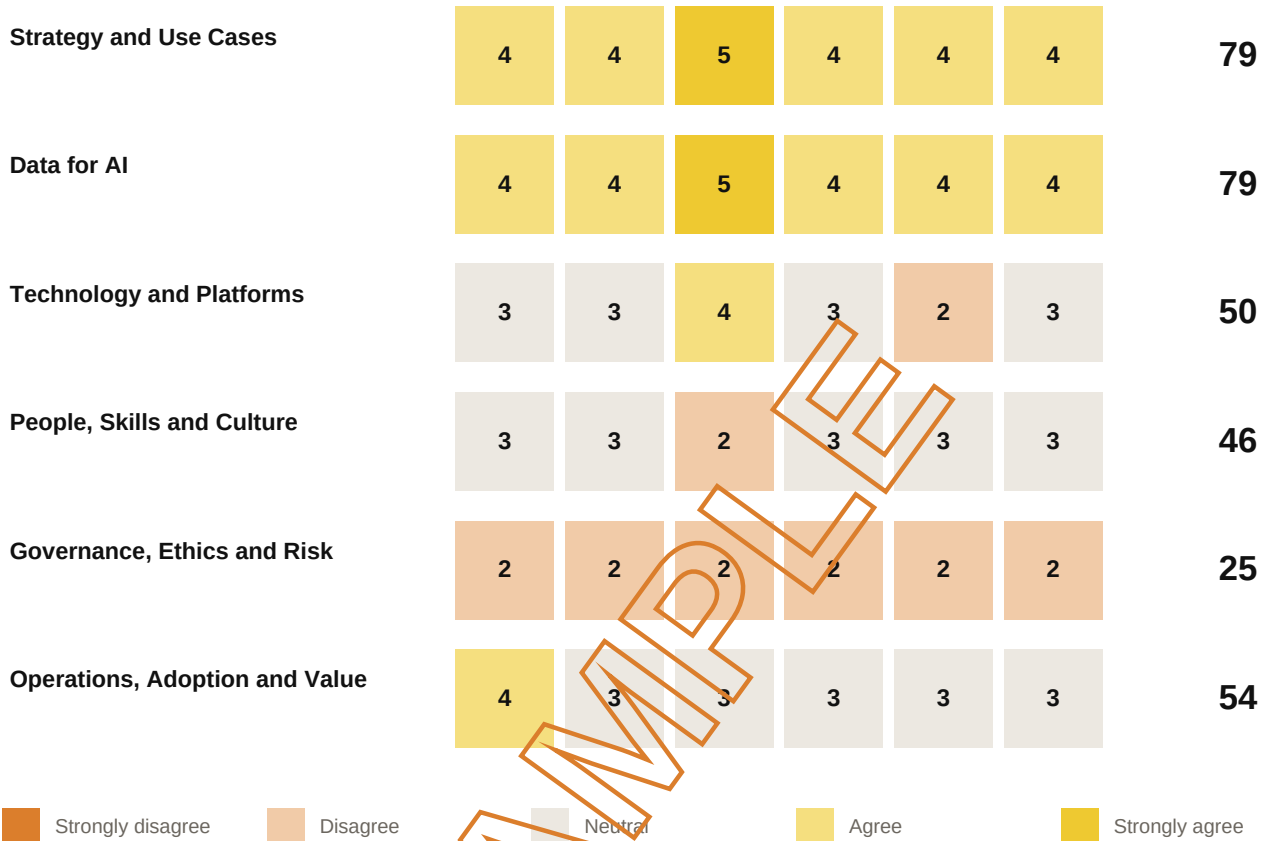
Your pillars compared to the average



The comparison shows relative position, not absolute quality. Comparison bases change over time and with the profile of respondents.

Heat map of your answers

Each square is one statement, grouped by pillar. Colors go from orange (disagree) to gold (agree) and show where each pillar result comes from.



Statements that stand out

The statements with the highest and lowest answers. They help turn the index into concrete day-to-day examples.

Where the organization is strongest

- 5** Cost estimates include data, licenses, model usage, people, and maintenance.
Strategy and Use Cases
- 5** The data architecture allows AI solutions to be refreshed as often as needed.
Data for AI
- 4** Data availability and quality are considered when prioritizing use cases.
Strategy and Use Cases
- 4** Our AI use cases start from real business problems.
Strategy and Use Cases
- 4** The list of AI priorities is reviewed periodically.
Strategy and Use Cases

Where the organization most needs to advance

- 2** The performance of AI solutions is continuously monitored after deployment.
Technology and Platforms
- 2** AI training is updated as tools evolve.
People, Skills and Culture
- 2** People are informed when they interact with AI or receive AI-generated content.
Governance, Ethics and Risk
- 2** Typical generative AI risks, such as fabricated incorrect answers, are assessed before use.
Governance, Ethics and Risk
- 2** Ethical dilemmas about AI have a defined forum for discussion and decision.
Governance, Ethics and Risk

Pillar by pillar

Strategy and Use Cases

79

Strength

What this result usually indicates

AI is tied to business objectives, with reviewed priorities and clear roles between business units and technology. The risk now is piling up too many initiatives or keeping use cases that no longer deliver.

Recommended actions for the next 90 days

1. Formally close use cases that missed their target in two review cycles.
2. Cap the number of concurrent initiatives at the teams' real capacity.
3. Record lessons from each completed use case in a repository open to all units.

Data for AI

79

Strength

What this result usually indicates

Data used in AI is measured, documented, and refreshed as often as use cases require. The concern now is keeping data governance from becoming red tape that slows down new use cases.

Recommended actions for the next 90 days

1. Automate quality checks that are still done manually for priority use cases.
2. Review once a year which stored data is still used and dispose of the rest.
3. Set a maximum lead time for granting data access to new use cases.

Technology and Platforms

50

Developing

What this result usually indicates

There are approved tools and some integrations, but prompts and settings live in the head of whoever built the solution. Once in use, almost nobody tracks whether answer quality holds up.

Recommended actions for the next 90 days

1. Store prompts and settings for solutions in use in a version-controlled repository.
2. Define two or three performance indicators per solution and review them monthly.
3. Estimate expected usage for twelve months and check infrastructure and license limits.

People, Skills and Culture

46

Developing

What this result usually indicates

There is training and a few go-to people, but knowledge still depends on a handful of enthusiasts. In processes, it is not always clear what the person reviews and what the AI does.

Recommended actions for the next 90 days

1. Train one AI champion per unit, with one dedicated hour per week.
2. Describe, for each AI-enabled process, which steps require human review before moving on.
3. Update training materials with each new tool or version adopted.

Governance, Ethics and Risk

25

Priority attention

What this result usually indicates

Nobody is formally accountable for AI use, and decisions on risk, contracts, and privacy are made case by case. The company would struggle to explain to a customer or regulator how it uses AI.

Recommended actions for the next 90 days

1. Name a person accountable for AI governance, with defined time and authority.
2. Publish a two-page AI use policy approved by the executive team.
3. Add security and privacy questions to the AI vendor contracting process.

Operations, Adoption and Value

54

Developing

What this result usually indicates

There is some tracking of usage and incidents, but gains are rarely compared with the prior situation. User feedback arrives but is slow to turn into improvements.

Recommended actions for the next 90 days

1. Present usage, incidents, and measured gains for each AI solution to leadership every month.
2. Analyze the root cause of each significant incident and record the fix applied.
3. Set a monthly cycle to turn user feedback into solution adjustments.

What your set of results indicates

More than each pillar alone, the combination says a lot about what to do first.

Strengths to use in your favor

Your highest pillars are Strategy and Use Cases and Data for AI. Use these strengths as leverage: they are the shortest path to improving the lowest pillars.

What may be holding the rest back

Governance, Ethics and Risk is the pillar with the lowest result. When one pillar is far below the others, it tends to limit the effect of everything that already works well.

Combination worth attention

The largest gap is between Strategy and Use Cases (79) and Governance, Ethics and Risk (25). Use the first to support the development of the second in the coming weeks.

Consistency of answers

Your answers vary little within each pillar. Each pillar result is a good summary of what you marked.

SAMPLE

From the current stage to the next

For the two lowest pillars, what day-to-day looks like at the current level and what it looks like at the next.

Governance, Ethics and Risk · 25

TODAY

- There are no rules on AI use.
- Sensitive data may go into public tools.
- No one is accountable for AI-generated errors.

AT THE NEXT LEVEL

- There is a general AI use policy.
- Risks are assessed when someone asks.
- Privacy is handled, bias not yet.

People, Skills and Culture · 46

TODAY

- Some areas have AI point people.
- Training happens occasionally.
- Curiosity exists, but there is no time to experiment.

AT THE NEXT LEVEL

- Most teams use AI in routine tasks.
- There are learning paths by role.
- People share lessons and propose new uses.

Your first week

Small actions to start now, tied to the pillar that needs the most attention. Each one takes less than an hour.

Governance, Ethics and Risk

DAY 1	Write three simple rules on what must not go into public tools.	☐ Done
DAY 2	Define who approves new AI uses in the organization.	☐ Done
DAY 3	List current AI uses and rate the risk of each.	☐ Done
DAY 4	Review the main tool's terms of use with legal.	☐ Done
DAY 5	Create a channel to report AI errors or problematic outputs.	☐ Done

90-day plan

A plan in three waves, starting with the pillars with the lowest results. Fill in owner and deadline and review progress every 30 days.

Days 1 to 30

Focus: Governance, Ethics and Risk

1. Name a person accountable for AI governance, with defined time and authority.

Owner: _____ Deadline: ____/____

2. Publish a two-page AI use policy approved by the executive team.

Owner: _____ Deadline: ____/____

3. Add security and privacy questions to the AI vendor contracting process.

Owner: _____ Deadline: ____/____

Days 31 to 60

Focus: People, Skills and Culture

1. Train one AI champion per unit, with one dedicated hour per week.

Owner: _____ Deadline: ____/____

2. Describe, for each AI-enabled process, which steps require human review before moving on.

Owner: _____ Deadline: ____/____

3. Update training materials with each new tool or version adopted.

Owner: _____ Deadline: ____/____

Days 61 to 90

Focus: Technology and Platforms

1. Store prompts and settings for solutions in use in a version-controlled repository.

Owner: _____ Deadline: ____/____

2. Define two or three performance indicators per solution and review them monthly.

Owner: _____ Deadline: ____/____

3. Estimate expected usage for twelve months and check infrastructure and license limits.

Owner: _____ Deadline: ____/____

Follow-up and reflection

Use this page to record what changed. Come back to it at 30, 60 and 90 days.

1. Which result in this report most surprises leadership, and why?

2. What recent situation shows the organization's strongest pillar well?

3. What stops progress today on the lowest pillar?

4. Who needs to discuss this report in the next two weeks?

5. How will we know in 90 days that there has been progress?

Checkpoint	What I did	What changed	Next step
30 days			
60 days			
90 days			

Pillar glossary

What each pillar means and why it matters.

Strategy and Use Cases

Strategy and use cases shows whether the organization knows where AI creates value and picks concrete business problems to solve. Without that clarity, pilots multiply with no link to results.

Data for AI

Data for AI measures whether the data needed exists, is of good quality, has an owner and controlled access. Models are only as good as the data that feeds them.

Technology and Platforms

Technology and platforms assesses whether tools, infrastructure and integrations exist to test and run AI in production safely. Without a technical base, every initiative starts from scratch.

People, Skills and Culture

People, skills and culture shows whether teams know how to use AI, have room to experiment and trust the tools. Adoption depends more on prepared people than on technology.

Governance, Ethics and Risk

Governance, ethics and risk checks whether there are clear usage rules, owners and controls for privacy, bias and security. It is what allows scaling without exposing the organization to legal or reputational harm.

Operations, Adoption and Value

Operations, adoption and value measures whether AI solutions are used day to day and whether gains are tracked with numbers. Without measuring value, AI becomes a cost and loses support.

Your next steps

A report shows today's picture. Progress shows up when you measure again.

Retake this assessment every 6 months

Behaviors and practices change over time. Retake it twice a year, around April 2027 and October 2027, and the new report shows your progress pillar by pillar compared with this one.

[Retake the assessment](#)

Assessments that complement this one

AIReady Me

Whether you are ready to use AI with value and judgment.

[Learn more >](#)

StrategyFit Index

Whether strategy is leaving the drawing board.

[Learn more >](#)

Innovability Score

Your reading of the company's ability to innovate.

[Learn more >](#)

Want a reading of the whole company?

With many people answering, the diagnostic shows where the organization stands, the differences between areas and an action plan for leadership.

[Diagnostics for companies](#)

Limits of this reading and next steps

This report shows one person's view. It is a good way to open the conversation, but it does not replace the team's reading.

In the full assessment, Ideavus applies the instrument to many people and delivers the map by area, the perception gaps between leaders and teams, the comparison with similar organizations and an action plan built with you.

To track progress, answer again in six months using the same criterion: think of the organization as it works today, not as it should work.

Want this picture with the whole team?

Talk to Ideavus: contato@ideavus.com.br · www.ideavus.com.br

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